

John McGowan, Ph.D., CPA  
Dr. John McGowan LLC  
1034 Twin Pine Drive  
St. Louis, MO 63131  
314-221-5072

Start Engagement

{Mr. Attorney of Record}  
{Law firm name}  
{Address City, State Zip code}

Re: Engagement Letter {Case Name}:

Dear {Attorney of Record}:

This will confirm our agreement to provide economic and litigation consulting services from Dr. John McGowan LLC to \_\_\_\_\_ in connection with the above mentioned case.

The attached statement of our Standards and Creed affirm that you must be satisfied with my services, or you do not owe a fee. My rates and terms are specified in the Service and Billing Policy statements. By your signed acceptance of this letter agreement, you and I agree to accept these terms in this engagement. We represent attorneys in these matters and look to them solely for payment; we do not involve ourselves in their business relationship with their clients.

This agreement shall become binding upon receipt of a signed copy hereof and your retainer remittance in the amount of \$2,000 payable to our firm at which time we can commence to render our services.

**This retainer is an advance credit to future billings.** All standard fees are discussed on the Billing Policy statement attached.

I recognize the unpredictable nature of court schedules, and I commit to make every effort to accommodate your timetable. Please let me know if you have any questions.

Very truly yours,

*John R. McGowan*

Accepted and agreed to on and as of this date:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.

LAW FIRM NAME

By: \_\_\_\_\_